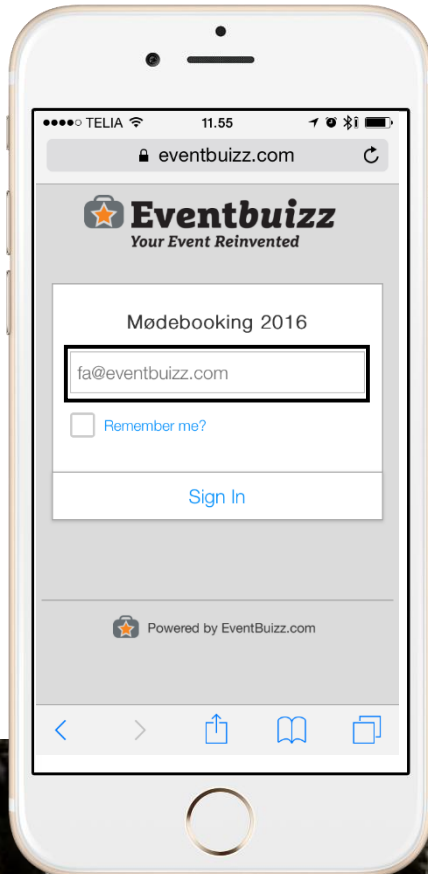
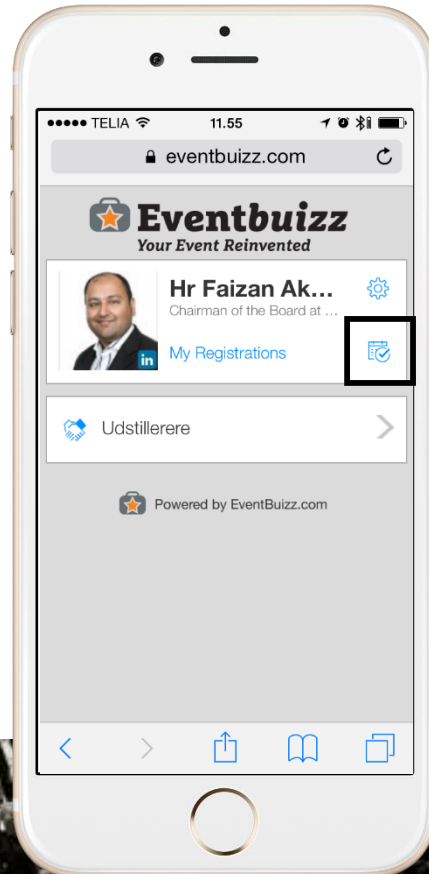


Check your bookings!

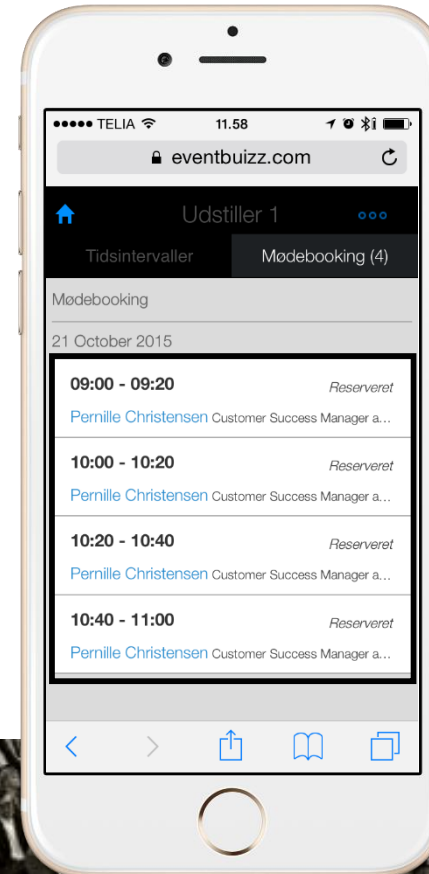
Log on the event app for the specific event.



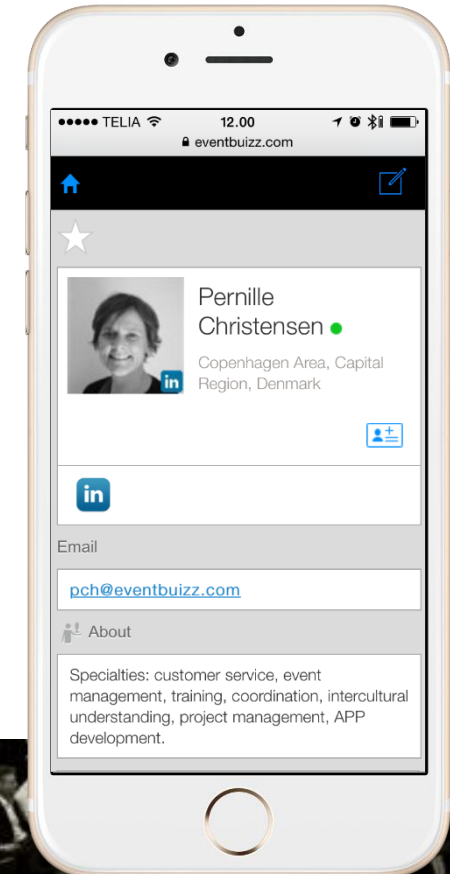
Click the calendar icon



Overview of bookings



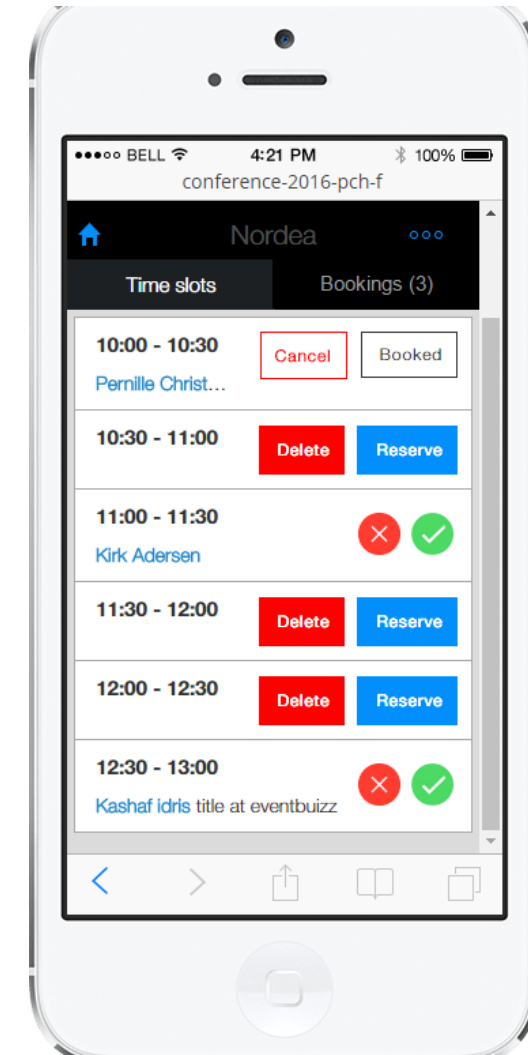
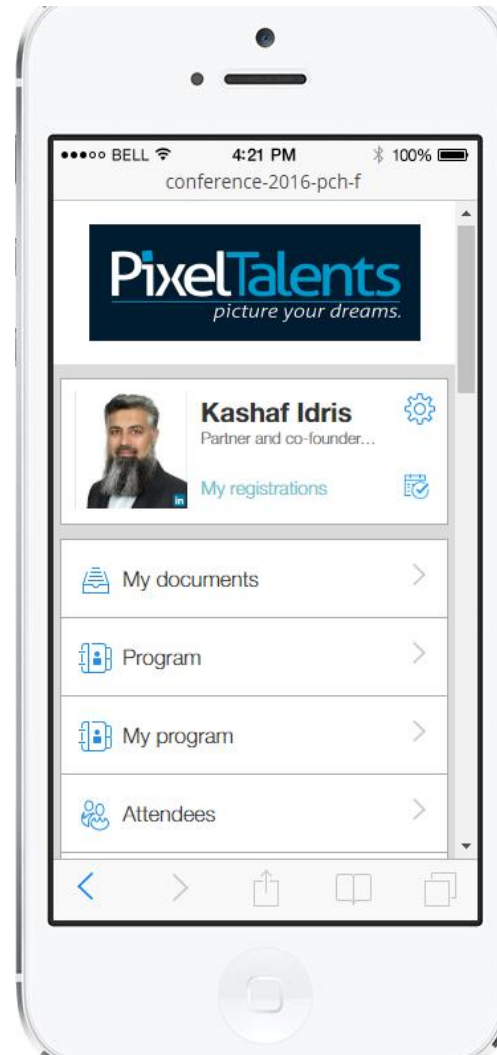
Click the name of the attendee who has booked a meeting



Confirm or reject meeting

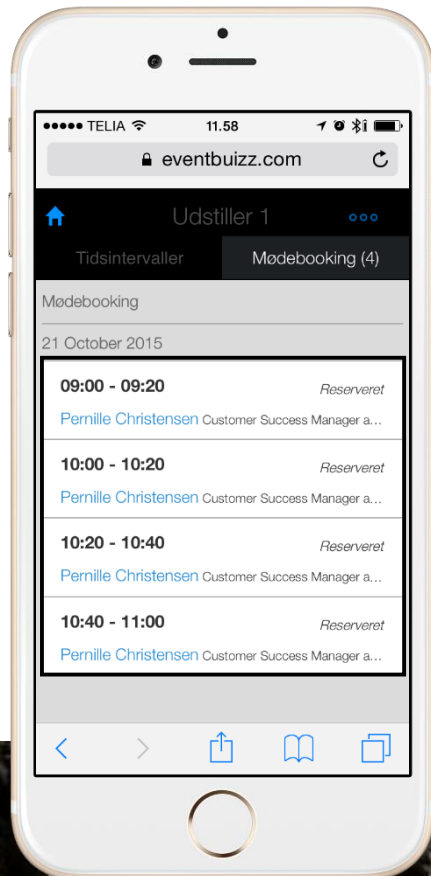
As a contact person, you receive an email or sms when a booking is made.

You need to open you meeting calendar and confirm or deny the meeting.

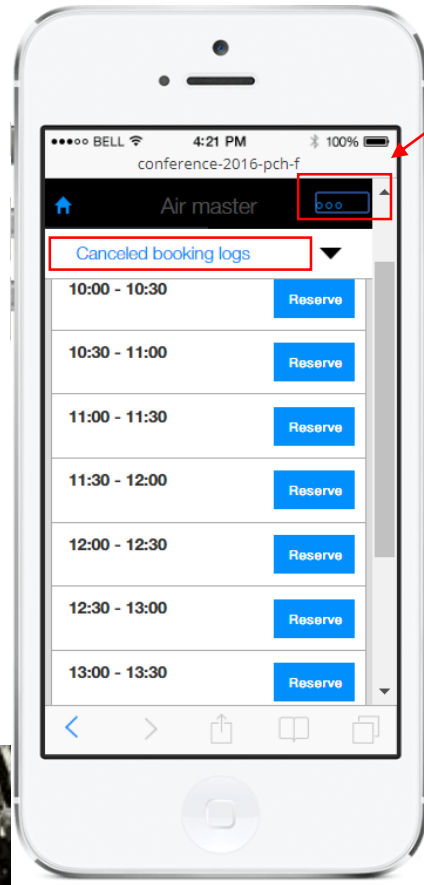


Cancelled meetings - log

Your bookings



Click menu button and then cancelled meetings list



List of cancelled meetings

